

Policy on Smoking

| | |
|---------------------------|--|
| Office of Administration: | Executive Director, Human Resources and Organizational Development (HROD) |
| Approval Authority : | Board of Governors |
| Approval Date: | June 17, 2016 |
| Next Review: | October 16, 2019 |
| Review History: | October 16, 2014, February 15, 2012; September 1, 2006; May 31, 2006; May 1994 |

1. Purpose:

- 1.1 Laurentian University (the “University”) is committed to a healthy environment for all members of the community. Smoking has been scientifically proven to be harmful to the health of both smokers and non-smokers who come into contact with second-hand smoke.
- 1.2 This Policy is intended to:
 - 1.2.1 encourage and support a smoke-free lifestyle for each student, employee and visitor on Laurentian University campus properties;
 - 1.2.2 protect non-smokers from the negative effects of side stream and second-hand smoke by prohibiting the use of tobacco products and other harmful substances on campus, with the exception of outdoor Designated Smoking Areas (DSAs);
 - 1.2.3 establish the responsibilities of the workplace parties to maintain a clean and healthy learning and work environment; and
 - 1.2.4 move incrementally towards completely smoke-free campuses.

2. Scope:

- 2.1 This Policy applies to all University employees, contractors, sub-contractors, students, visitors and guests.
- 2.2 Enforcement of the Policy on Smoking is the responsibility of the Department of Security, Risk Management and Parking Services (“Security”).
- 2.3 Exemptions to this Policy will apply during the following circumstances:
 - 2.3.1 during Aboriginal cultural and/or spiritual smudging ceremonies. Laurentian University respects and supports the ceremonial use of tobacco by members of the Aboriginal community. Such events shall be permitted, in accordance with current legislation, in designated rooms approved by Facilities Services.

Such events in other campus locations shall receive event-specific exemption to this policy provided that,

 - 2.3.1.1 notice is given to and approval is granted by Facilities Services when and where Aboriginal ceremonies will be present in an otherwise restricted area to ensure that fire safety and ventilation systems are appropriately managed, and
 - 2.3.1.2 the proposed events are otherwise in compliance with current legislation.
 - 2.3.2 where the University has an obligation to accommodate under the Ontario Human Rights Code.
 - 2.3.3 the establishment and approval of designated rooms for smudging at the Federated Universities shall be governed by the respective Institutions.

3. Definitions / Principles:

- 3.1 Smoking: the act of inhaling, exhaling, burning or holding a cigarette, cigar, pipe, hookah, or other apparatus used for smoking substances, including e-cigarettes.
- 3.2 Smudging: an Indigenous practice of the burning of certain herbs such as sage, sweetgrass, cedar and/or tobacco, in order to create a cleansing smoke, which is used to purify people as well as ceremonial and ritual spaces and ceremonial tools and objects. The act of smudging generally lasts for a short time.

- 3.3 Designated Smoking Area (DSA): outdoor area approved by the Executive Director, HROD, and assigned on Laurentian's campuses to allow individuals to smoke with minimum repercussions for the University community. DSAs may be allowed on a temporary basis as approved by the Executive Director, HROD (i.e. fenced-in construction project).

DSAs will be equipped with tobacco waste receptacles and clearly identified by physical delimitations (i.e. barriers or markings). The usage of the receptacles is mandatory to maintain the cleanliness of campus, as well as the DSAs.

- 3.4 The establishment and approval of DSAs at the Federated Universities shall be governed by the respective Institutions.
- 3.5 Smoking cessation programs are available to University employees and students; further information or assistance can be obtained from Health and Wellness Services.
- 3.6 Corrective measures may be necessary in instances where activities are in contravention of this policy or other relevant legislation.
- 3.7 This Policy adheres to the City of Greater Sudbury's Smoke-Free Public Places and Workplaces By-Law 2002-300 and the Smoke-Free Ontario Act, which severely restrict smoking in University buildings, entrances and enclosed places.

4. Policy Statement:

- 4.1 Smoking is prohibited within all University buildings, vehicles, enclosed public places and enclosed workplaces.
- 4.2 Until August 31, 2018, smoking is prohibited within nine metres (30 feet) of any University owned building.
- 4.3 Effective September 1, 2018, smoking is prohibited in all outdoor areas on the University's campuses except the following locations:
 - 4.3.1 Designated Smoking Areas; and
 - 4.3.2 areas outlined in the smoking policies administered by the Federated Universities on campus.
- 4.4 Smoking is prohibited in accordance with applicable legislation and local by-laws.