

It was

Moved by: P. Brace

Seconded by: J.-C. Cachon

**THAT** during the summer months departments ensure that someone is on duty to field calls about programmes that students might have. Teaching and Learning recommends that this duty might be done on a shared basis over the summer amongst faculty members, and that those on duty have their phone exchanges registered with the following: University operator, the Registrar's office, Student Associations, Student Life, Liaison and the Library, who can then direct telephone queries to the appropriate person. This information should also be posted on the web.

**RATIONALE:**

To enhance the institution's service to students over the summer months by ensuring that students or parents with questions or concerns can have them answered by a knowledgeable person.

**The motion was carried unanimously.**